

Application Submission

Validation Errors



On the Certify and Submit screen, the final section of the application, Application Submitters can:

1. Run an application-wide **Check for Errors**.
2. View details about the errors.
3. Identify which section of the application is impacted by errors.
4. Link directly to that section of the application to correct errors.

The screenshot displays the 'Certify and Submit' screen for a 'Grant Package'. A red warning icon and message state: 'Before proceeding, please address the error(s) indicated below.' A green circle highlights the 'Expand to view errors' link. The application sections are listed on the left, with 'Budget and Associated Documentation' and 'Disclosures and Assurances' highlighted in green boxes, indicating errors. A large green arrow points from the 'Check for Errors' button at the bottom right to a green box below the screenshot.

Use the **Check for Errors** button to check all fields in the application

Application Submitters can also check for errors on each section of the application by selecting the **Continue** button on the bottom right of each screen.

Important

Application Submission

Validation Errors: Step-by-step



- 1) Notice a general error message at the top of the screen. Open the full error list using the **Expand to View** caret to see validation errors that you need to resolve in the application.

Grant Package (00770591) DRAFT Due August 21, 2022 11:17:06 AM EDT

Before proceeding, please address the error(s) indicated below.

Expand to view errors

- Please return to the DOJ Certification Regarding Lobbying section and acknowledge the form.
- Please return to the "Verify Legal Name and Address" section and confirm the information for the entity profile is correct.
- Please acknowledge the Final Review and Certification of Application Confirmation checkbox on the Certify and Submit.
- The Federal Estimated Funding (Federal Share) in the Standard Applicant Information screen does not match the Federal Funds in the Consolidated Category Summary screen.
- Two Authorized Representatives are required.
- The Program Income Estimated Funding in the Standard Applicant Information screen does not equal the Program Income from the Consolidated Category Summary screen.
- The Applicant Estimated Funding (Non-Federal Share) in the Standard Applicant Information screen does not equal the Match Amount from the Consolidated Category Summary screen.
- Please return to the DOJ Final Legal Assurances section and agree to with the above statements
- The Total Estimated Funding in the Standard Applicant Information screen does not equal the Total Project Cost from the Consolidated Category Summary screen.
- Please return to the DOJ Certified Standard Assurances section and acknowledge the form.

Certify and Submit

Standard Applicant Information

- 2) Open the accordions for any section called out with a red triangle to drill down to the specific error location.

Certify and Submit

Standard Applicant Information

Standard Applicant Information

Authorized Representative [Edit application](#)

Verify Legal Name and Address [Edit application](#)

Proposal Abstract

Proposal Narrative

Budget Information

Memoranda of Understanding (MOUs) and Other Supportive Documents

Grant Package (00770591) DRAFT Due August 21, 2022 11:17:06 AM EDT

Authorized Representative Operator ID: Two Authorized Representatives are required.

Confirm Authorized Representative

Select Law Enforcement Executive

Confirm Law Enforcement Executive

Select Government Executive

Confirm Government Executive

Confirm Authorized Representative

Standard Applicant Information

Verify Legal Name and Address

SCAAP Applicant Information

Disclosure And Assurances

Certify and Submit

Participants (3)

- 3) Select the link to go directly to the section and resolve any errors.

Application Submission

Validation Errors

ENTITY USERS



Grant Package (2-45d1-4031-a5bf-d81ef5b264b4) **PENDING: FINANCIALCHANGEREQUEST** Due May 17, 2022 11:08:00 AM EDT

Before proceeding, please address the error(s) indicated below.

Expand to view errors

- Budget and Associated Documentation
- Memoranda of Understanding (MOUs) and Other Supportive Documents
- Additional Attachments
- Disclosures and Assurances
- Other

☐ Final Review and Certification of Application confirmation

Please acknowledge the Final Review and Certification of Application Confirmation checkbox on the Certify and Submit.

INITIATE COMPLETE AND SUBMIT REVIEW BUDGET REVIEW AWARDPACKAGEREADY

Back

Participants (5)

- MD Kamal AuthorizedRepresentative
- JohnElectronicBusinessPoc Doe Entity Administrator
- Emre Eren AuthorizedRepresentative2

When an application has been successfully submitted, the Status changes to **Submitted**, and a message reads: “Thank you! The next step in this case has been routed appropriately.”

Grant Package (00774387) **SUBMITTED**

Thank you! The next step in this case has been routed appropriately.

Information Grant Package Application Versions

ApplicationInfo GrantSubmissionHeader OpportunityID	SolicitationID	Solicitation Title
O-COPS-2022-170953-STG	SI-170953	COPS SVPP Short Title
Application Case ID	Application Group Case ID	SF424_2_1
A-396554	AG-128027	
Grant Manager		

Recent documents (0)

No documents

Participants (5)

- JohnElectronicBusinessPoc Doe Entity Administrator
- justgrants024.authorizedrep.jgitsex Authorized Representative
- justgrants024.authorizedrep.jgitsex AuthorizedRepresentative2
- justgrants024.applicationsubmitter.jgitsex Application Submitter